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MADBURY PUBLIC WORKS PLANNING COMMITTEE

13 Town Hall Road, Madbury, NH 03823

Tel: 603 742-5131 • Fax: 603 742-2502

OFFICIAL BUSINESS

Minutes of: October 21, 2024

Meeting Convened: 7:00pm

Members in Attendance:

- Sara Anderson
- Mark Avery
- Fritz Green (alternate)
- Mat Paugh
- Anthony St. Louis
- John Vanasco

Public in Attendance

- Eric Fiegenbaum, as minute taker

Guests:

- None

Call to order:

- Chair Avery called the meeting to order at 7:05pm

Seating of Alternate

- None

Approval of Previous Minutes

- None

Meeting Notes

- The committee charter (with a task list), a town map, and a list of town owned properties were available for reference.
- There was a short discussion on the need for a salt shed and the possibility of continuing with the contractor model to provide snow removal. A new contractor would need to be found as the current contractor is retiring in the spring of 2027. A basic, but expandable public works building was discussed.

- **The mechanics of noticing meetings, taking minutes, and quorums for public meetings was reviewed.**
Avery moved and St. Louis seconded a motion to appoint John Vanasco as the Chair. Motion passed.
Green moved and Paugh seconded a motion to appoint Tony St. Louis as Vice Chair. Motion passed.
- **Green moved and Anderson seconded a motion to make the third Monday of the month at 7pm the time of the regular meeting. Motion passed.**
It was agreed to have a one every other week meeting at the startup; the next meeting being Monday, November 4, 2024 at 7:30pm.
→ **Fiengenbaum will send the member's email addresses to Vanasco, and prepare member appointment papers to be signed in front of the Town Clerk.**
- **There was a review and discussion of town owned properties as possible DPW sites. The idea of purchasing a property was also considered. Leasing a property did not seem practical in the long term. There was focus on the lafolla gravel pit, the Transfer Station, and the Safety Complex properties.**
Vanasco moved and Avery seconded a motion to visit the lafolla and Transfer Station properties. Motion passed.
It was agreed to do site visits to the lafolla and Transfer Station properties on Saturday, October 26, 2024 meeting at the Transfer Station at 9am.

Adjournment:

Green moved and St. Louis seconded a motion to adjourn. Motion passed.